



## **INTERNAL PROCESS FOR THE ROYAL SOCIETY OF CANADA COLLEGE OF NEW SCHOLARS, ARTISTS, AND SCIENTISTS**

Please review the following details and internal process for the 2025 Nominations to the [College of New Scholars, Artists and Scientists](#) (hereafter referred to as “the College”).

Please circulate this information to your faculty members and awards leadership. All nominations can access OVPR for review and editorial support. Please reach out to [stefanie.bernaudo@utoronto.ca](mailto:stefanie.bernaudo@utoronto.ca) with any questions.

### **OVERVIEW:**

The Royal Society of Canada's College of New Scholars, Artists and Scientists enables the participation of early- and mid-career faculty in the activities of the Royal Society of Canada. Members of the College are Canadians and Permanent Residents who, at an early stage in their career, have demonstrated a high level of achievement. The criterion for nomination is excellence, and membership is for seven years.

Together, the members of the College will address issues of particular concern to new scholars, artists and scientists, for the advancement of understanding and the benefit of society, taking advantage of the interdisciplinary approaches fostered by the establishment of the College.

### **ELIGIBILITY & REVIEW CRITERIA:**

- Candidates must be no more than 15 years from the conferral of the PhD or equivalent qualification. Where there are questions of equivalence eligibility, the RSC Secretary shall provide the conclusive determination on behalf of the RSC Council.
- The criterion for nomination shall be excellence, which is understood to encompass the goals of diversity and inclusivity to which the RSC is committed, and to which the membership of the College is expected to exemplify in terms of discipline, gender, ethno-racial diversity, Aboriginality, and official languages.

### **NOMINATION PROCESS:**

See website for the [detailed nomination guidelines](#). Please also review the information on U of T Honours & Awards Opportunities Database for the [RSC College of New Scholars, Artists and Scientist](#). **A nominator is required.** Nominations are accepted annually from current RSC Fellows and College Members.

Each nomination is to be completed using the online Nomination Form, and shall include:

1. a cover letter from the primary nominator
2. a citation (maximum 70 words)
3. a detailed appraisal (maximum 1200 words)
4. a candidate's statement (maximum 500 words)
5. two letters of reference (maximum 750 words each)
6. a brief biography of each referee (maximum 250 words)
7. a CV (in any format, maximum 10 pages)



Nominations are submitted to the online portal no later than **December 1, 2024**

**(OPTIONAL) DIVISIONAL REVIEW PROCESS:**

The divisional review process is designed to support and provide feedback for individuals being nominated for the President’s Impact Award. The process is designed and managed by OVPR and includes an optional review of nomination material by OVPR staff.

The divisional nomination process is as follows:

1. Nominees notify OVPR of their intent to put forward a nomination, as well as the name and contact information of the nominator. Please email [stefanie.bernaudo@utoronto.ca](mailto:stefanie.bernaudo@utoronto.ca) with the name(s) of the candidate(s)/nominators(s) no later than **August 12, 2024**.
2. Draft nomination packages are due on **September 9, 2024**. This should include the draft citation, detailed appraisal, candidate’s statement, and CV. We recommend giving letter writers at least 4-6 weeks to prepare a letter.
3. OVPR will review the internal nomination packages and provide feedback to nominees.
4. Nominees will continue to work with OVPR’s Strategic Research Development Officers (as appropriate) to prepare the full application package for submission.

**RELEVANT DEADLINES:**

<b>Date</b>	<b>Milestone</b>
<b>August 12, 2024</b>	Notify OVPR of intent to submit
<b>September 9, 2024</b>	Internal nomination files due for OVPR review
<b>September</b>	Work with OVPR to finalize nomination package
<b>Early October</b>	Request reference letters
<b>November 25, 2024</b>	Final deadline for administrative review
<b>December 1, 2024</b>	Submission to Agency