



PSY372H5 F – Human Memory

Monday 9:00am – 12:00pm

Room Location: IB 260 (Instructional Building)

Contact Information

Course Instructor:

Dr. Keisuke Fukuda

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Office Hours: Mondays 4-5pm or by appointment

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Teaching Assistant:

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Course Description

This course examines the systems and processes humans use to encode, store and retrieve information. Evidence from the disciplines of cognitive psychology, neuroscience and neuropsychology will be brought together to paint a picture of the current understanding of human memory. The course focus will be on the theories, methodological approaches and key features of shortcoming of our memory systems. Prerequisite: PSY201H5/equivalent, 252H5/290H5/295H5, 270H5

Reading Material (Optional)

Title: Memory

Author(s): Alan Baddeley, Michael W. Eysenck, Michael C. Anderson

Publisher: Psychology Press; 2 edition (Nov. 25 2014)

Course Evaluation

Exams & Assignment	Date	%
Term Test 1	10/2	30%
Term Test 2	10/30	30%
Final (optional)	TBD	30%
Oral presentation	11/6-12/4	15%
Research Proposal	12/8	15%
Participation (Presentation evaluation)	11/6-12/4	10%
Extra Credit	11/6-12/4	Up to 3%

Exams: The exams will cover the materials presented and discussed in the lectures. The midterms are not cumulative. **Midterm 1 (10/2)** will cover the materials in lectures 1-3, and **Midterm 2 (10/30)** will cover the materials in lectures 4-5. The final (TBA) is cumulative and optional for those who wish to replace the marks for a midterm with a lower mark.

Assignments: In this course, you will be writing a 5-page research proposal (15%). In the proposal, you will 1) briefly review the topic of your interest in the field of human memory research, 2) define the research question and hypotheses, 3) propose experiments and predictions, and 4) discuss the potential outcomes and its implications. To help prepare yourself to write the proposal, you are also required to deliver a 5 minute oral presentation of a relevant paper of your choice to the class. In preparation, you are required to send in the paper to present at least 2 weeks before the presentation date and get approved by me. The presentation dates will be assigned in the first three weeks of the class.

Participation: Your weekly participation is highly recommended because exams are completely based on the lecture materials. There will be several in-class as well as out-of-class activities via *tophat* (<https://tophat.com>) that will help you better understand the class contents. In addition, you are required to evaluate the quality of your classmates' presentations through *tophat*. Class attendance and submission of evaluations for each presentation day counts as 2% of final grade.

Extra Credit: You may submit a 1-page written response to the experiment presented by your classmate to earn 1% of your final grade. You may submit up to 3 responses.

Course Webpage

The website associated with this course is accessible via <http://portal.utoronto.ca>

Note: You don't need to create a new login for Blackboard; it already knows who you are. You just need your UTORid and password. This is the same login that gets you onto the wireless network with your laptop, and the same one that you use to check your email. If you're confused about your UTORid or don't remember your password, go to: <https://www.utorid.utoronto.ca/> In order to access course material, monitor course information, and view your grades you must log into Blackboard. If you have any general questions regarding Blackboard, please visit the following help site:

<http://www.portalinfo.utoronto.ca/content/information-students>

IMPORTANT COURSE POLICIES **PLEASE READ**

Missed Test Special Consideration Request Process

Students who miss a test due to circumstances beyond their control (e.g. illness or an accident) can request that the Department grant them special consideration. Students must present their case to the Department (NOT the Instructor) by submitting a request via the online Special Consideration Request form at: <https://utmapp.utm.utoronto.ca/SpecialRequest>.

Students are to submit original supporting documentation (e.g., medical certificates, verification of extenuating circumstances form, etc.) to the Psychology Academic Counselor or drop it in the drop box located outside the Psychology office, Deerfield Hall, 4th Floor. Students have up-to one week from the date of the missed test to submit request. Late submissions will NOT be considered without a letter of explanation specifying and documenting the reasons for the lateness.

Medical certificates or physician's notes must be completed by the Physician and MUST include the statement "This Student [name] was unable to write the test on [date(s)] for medical reasons". This documentation must show that the physician was consulted within one the day of the missed term test. A statement merely acknowledging a report of illness made by the student to the physician is NOT acceptable. For further information on this procedure please see: <http://www.utm.utoronto.ca/psychology/undergraduate-studies/missed-testslate-submissions>

If you missed your test/assignment deadline for a reason connected to your registered disability, please be advised that the department will accept documentation supplied by the UTM AccessAbility Resource Centre.

IMPORTANT: The Department of Psychology verifies the authenticity of medical certificates by contacting medical offices. Students are NOT to make any changes or alteration to completed medical certificates. Students who submit forged or altered documentation are subject to severe academic penalties.

If your request is approved by the department, the value of the test will be redistributed to the final examination.

Extension of Time Special Consideration Request Process

Students who seek to be granted more time to complete their term work beyond the due date without penalty, owing to circumstances beyond their control (e.g., illness, or an accident), must do so by submitting a request directly to the Instructor for the period up to and including the last day of the term. The decision as to whether or not to apply a penalty for the specified period rests with the Instructor.

Students who seek to be granted more time to complete term work beyond the last day of the term must submit their request directly to the Department. This request covers the period following the last day of classes and ends the last day of the exam period. This is done by submitting a request via the online Special Consideration Request form at <https://utmapp.utm.utoronto.ca/SpecialRequest>. You are advised to seek advising by the departmental Undergraduate Counsellor prior to the deadline.

Original supporting documentation (e.g., medical certificates, verification of extenuating circumstances form, etc.) must be submitted to the Psychology Academic Counselor or dropped off in the drop box located outside the Psychology office Deerfield Hall, 4th Floor. Students are expected to submit requests to the Department before the last day of the term, unless demonstrably serious reasons prevent them from doing so. In the event of an illness, medical certificates or doctor's notes must confirm that student was ill on the due date of the assignment (for a one-day extension). For a longer extension, documentation must specify the full duration during which academic work could not be carried out.

For extensions of time beyond the examination period you must submit a petition through the Office of the Registrar. <http://www.utm.utoronto.ca/registrar/current-students/petitions>

Penalties for Lateness

A penalty of 10% per calendar day (i.e., including week-ends and holidays, during which students are not able to submit term work) up to and including the last day of classes, will be applied by the Instructor. After the last day of classes, the penalty of 10% per calendar day will be applied by the Undergraduate Counsellor on behalf of the Department. No penalty will be assigned if request for special consideration, described above, was successful.

Academic Guidelines

It is your responsibility to ensure that you have met all prerequisites listed in the UTM Calendar for this course. If you lack any prerequisites you WILL BE REMOVED from the course up until the last day to add a course. Further information about academic regulations, course withdrawal dates and credits can be found in the University of Toronto Mississauga Calendar at: <http://www.erin.utoronto.ca/regcal/>.

You are encouraged to read this material. If you run into trouble and need advice about studying, preparing for exams, note taking or time management, free workshops and advice are available from the Robert Gillespie Academic Skills Centre at 905-828-5406.

AccessAbility Services

Students requiring academic accommodations for learning, physical, sensory, or mental health disabilities or medical conditions should contact the AccessAbility Office (2037B Davis Building), 905-828-3847.

<http://www.utm.utoronto.ca/accessability/>

Academic Honesty and Plagiarism

Honesty and fairness are considered fundamental to the university's mission, and, as a result, all those who violate those principles are dealt with as if they were damaging the integrity of the university itself. When students are suspected of cheating or a similar academic offence, they are typically surprised at how formally and seriously the matter is dealt with -- and how severe the consequences can be if it is determined that cheating did occur. The University of Toronto treats

cases of cheating and plagiarism very seriously. Please take the time to review the Academic Integrity website: <http://www.utm.utoronto.ca/academic-integrity/students>.

- Common trends in academic offences:
- Plagiarizing/concocted references
- Collaboration/unauthorized assistance
- Purchasing work
- Recycling work - "double-dipping"
- Resubmitting of altered work for re-grading
- Electronic devices (cell phones) or any unauthorized aids
- Altering medical certificates and UofT documents

From the Code of Behaviour on Academic Matters: "It shall be an offence for a student to knowingly: represent as one's own any idea or expression of an idea or work of another in any academic examination or term test or in connection with any other form of academic work, i.e. to commit plagiarism. Wherever in the Code an offence is described as depending on "knowing", the offence shall likewise be deemed to have been committed if the person ought reasonably to have known." All students must refer to this website to obtain information on what constitutes plagiarism.

<http://www.writing.utoronto.ca/advice/using-sources/how-not-to-plagiarize>.

If questions arise after reading the material on the website, consult your instructor. **Plagiarism will not be tolerated.**

Equity Statement

The University of Toronto is committed to equity and respect for diversity. All members of the learning environment in this course should strive to create an atmosphere of mutual respect. As a course instructor, I will neither condone nor tolerate behaviour that undermines the dignity or self-esteem of any individual in this course and wish to be alerted to any attempt to create an intimidating or hostile environment. It is our collective responsibility to create a space that is inclusive and welcomes discussion. Discrimination, harassment and hate speech will not be tolerated. If you have any questions, comments, or concerns you may contact the UTM Equity and Diversity officer at edo.utm@utoronto.ca or the University of Toronto Mississauga Students' Union Vice President Equity at vpequity@utmsu.ca.

Academic Rights

You, as a student at UTM, have the right to:

- Receive a syllabus by the first day of class.
- Rely upon a syllabus once a course is started. An instructor may only change marks' assignments by following the University Assessment and Grading Practices Policy provision 1.3.
- Refuse to use turnitin.com (you must be offered an alternative form of submission).
- Have access to your instructor for consultation during a course or follow up with the department chair if the instructor is unavailable.
- Ask the person who marked your term work for a re-evaluation if you feel it was not fairly graded. You have up to one month from the date of return of the item to inquire about the mark. If you are not satisfied with a re-evaluation, you may appeal to the instructor in charge of the course if the instructor did not mark the work. If your work is remarked, you must accept the resulting mark. You may only appeal a mark beyond the instructor if the term work was worth at least 20% of the course mark.
- Receive at least one significant mark (15% for H courses, 25% for Y courses) before the last day you can drop a course for H courses, and the last day of classes in the first week of January for Y courses taught in the Fall/Winter terms.
- Submit handwritten essays so long as they are neatly written.
- Have no assignment worth 100% of your final grade.
- Not have a term test worth 25% or more in the last two weeks of class.
- Retain intellectual property rights to your research.
- Receive all your assignments once graded.
- View your final exams. To see a final exam, you must submit an online Exam Reproduction Request within 6 months of the exam. There is a small non-refundable fee.
- Privacy of your final grades.
- Arrange for representation from Downtown Legal Services (DLS), a representative from the UTM Students' Union (UTMSU), and/or other forms of support if you are charged with an academic offence.

Please note that this outline is subject to change depending on the needs of the class (we may need additional time to cover a topic). Any changes to the syllabus will be announced in class one week before.

Course Outline

Date	Topic	Readings	Assignment Due
9/11	Introduction to Human Memory	Refer to blackboard	Submit your preference for presentation dates by 9/15!
9/18	Short-term and Working Memory	Refer to blackboard	
9/25	Long-term Memory	Refer to blackboard	Presentation dates finalized.
10/2	Term Test 1 + How to present a research paper		
10/9	Thanksgiving (No Class)		
10/16	Memory Control	Refer to blackboard	
10/23	Working with Memory	Refer to blackboard	Paper submission Due for Presentation 1
10/30	Term Test 2 + How to write the research proposal		Paper submission Due for Presentation 2
11/6	Presentation1: Short-term and Working Memory	TBD	Paper submission Due for Presentation 3
11/13	Presentation2: Long-term Memory	TBD	Paper submission Due for Presentation 4
11/20	Presentation3: Memory Control	TBD	Paper submission Due for Presentation 5
11/27	Presentation4: Working with Memory	TBD	
12/4	Presentation5: TBA	TBD	Research proposal due on 12/8!