



## **Momentum Connector – Momentum Connections Program 2024 -2025**

Do you enjoy mentoring students and helping to build community? Have your friends told you that you're a natural leader? Are you looking for work experience that will allow you to make meaningful connections with your peers? If so, this role might be for you!

Momentum Connections is an initiative that started in the 2020/21 academic year that brings together the academic and community aspects of being a UTM Management student in a way that support student transition and success as they enter their senior years of the program.

We are hiring 4<sup>th</sup> year students, who will develop and facilitate interactive weekly or bi-weekly sessions for 2nd Year Commerce and Management students.

**Note: Some** 3rd year students may participate as connectees providing space is available.

Mandatory training will happen throughout the term. Dates to be announced as soon as possible.

### **RESPONSIBILITIES:**

1. FACILITATION & CONTENT DELIVERY
  - Lead weekly or bi-weekly activity sessions to a small group of 2nd year Commerce and Management students
  - Receive and implement feedback to improve sessions
  - Using the curriculum provided, deliver the content effectively and in an engaging way
  - Personalize sessions to make the student experience memorable and unique
2. STUDENT SUPPORT
  - Refer students to campus resources when needed
  - Work with students towards goals and personal development
  - Fill out student reports when needed
3. TEAM AND PROGRAM SUPPORT
  - Develop community within your team
  - Engage in conversations and discussions around the sessions being presented to help your team grow and learn from one another
  - Collect program feedback from students consistently
  - Provide additional support for the program by attending socials, events, and other UTM Management related programming
4. COMMUNICATION & ADMINISTRATION

- Communicate with your group of students and disseminate information relevant to them regarding university programs and events in a timely manner
  - Submit weekly or bi-weekly session reports and attendance updates
  - Refer to University policies to answer questions and inform students
  - Be respectful and professional at all times
  - Monitor U of T email account daily for work-related emails
5. PROMOTION & EVENT COMMITMENTS
- Promote relevant UTM Management initiatives and programs
  - Use social media to highlight program and build the profile of Momentum Connections within the department
6. ADDITIONAL DUTIES
- Additional duties as assigned by the Momentum Connections Coordinator

**REQUIRED SKILLS:**

- 4th Year Commerce/Management student in good academic standing
- Leadership and student development
- Well versed in the PSDP and other opportunities available to UTMM students
- Excellent time management
- Strong oral and written communication
- Organizational skills and attention to detail
- Strong facilitation skills
- Cross-cultural awareness
- Values teamwork, working effectively with others as well as independently
- Available to work in-person

**NOTE: APPLICANTS MUST BE ELIGIBLE TO WORK IN CANADA**

**Hours per week: 9-12**

**Vacancies: 5-6**