

**UNIVERSITY OF TORONTO MISSISSAUGA**  
**Institute for Management & Innovation: MASTER OF MANAGEMENT OF INNOVATION**  
**Fall 2024 Session**

**Teaching Assistant Positions (U of T students only)**

These positions are posted in accordance with the CUPE 3902, Unit 1 Collective Agreement

The Master of Management of Innovation (MMI) program in the Institute for Management & Innovation has the following Teaching Assistant positions available for the Fall 2024 academic term and invites applications from suitably qualified candidates. No late applications can be considered.

All posted jobs are subject to the parameters listed below:

**Posting Date:** June 10, 2024

**Closing Date:** July 05, 2024

**Dates of Appointment:** Appointment periods for F courses run from September 4, 2024, through December 31, 2024.

**Salary:** The salary rate (+ 4% vacation), in accordance with the CUPE 3902, Unit 1 Collective Agreement effective March 4, 2024 is as follows:

<b>Undergraduate:</b>	<b>\$51.93 per hour</b>
<b>SGS:</b>	<b>\$51.93 per hour</b>
<b>SGS II:</b>	<b>\$51.93 per hour</b>
<b>Assistant Invigilator:</b>	<b>\$34.22 per hour</b>

**Estimated Hours of Work:** 1.5 h per enrolled student

Teaching Assistants are required to travel to U of T Mississauga to carry out duties. Shuttle bus tickets will be provided to cover your transportation cost only if the Shuttle bus service is available.

**ONLY FORMAL APPLICATIONS, IN WRITING, WILL BE ENTERTAINED. A SEPARATE completed application form is required for each course applied to. EACH course applied for must include: one completed application form (including a valid e-mail address), a resume and a copy of marks.**

Application forms are now available online at: <https://www.utm.utoronto.ca/imi/media/1025/download?inline>

Please forward completed applications by email to: [beate.ensminger@utoronto.ca](mailto:beate.ensminger@utoronto.ca) or [mmi.utm@utoronto.ca](mailto:mmi.utm@utoronto.ca)

**Only offers of employment through the normal contracting process that originate from the administrative offices of the Institute for Management and Innovation are valid, all other offers made are void.**

If during the application and/or selection process you require accommodation due to a disability, please contact [beate.ensminger@utoronto.ca](mailto:beate.ensminger@utoronto.ca)

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from visible minority group members, women, Aboriginal persons, persons with disabilities, members of sexual minority groups, and others who may contribute to the diversification of ideas.

**Only applicants who have been chosen for a position will be contacted.**

## Master of Management of Innovation (MMI) COURSES

F courses run from September 3, 2024, through to December 31, 2024

Course Number and Title	Class Time, Enrolment (est.), number of positions (est.)	Qualifications	Description of Duties
<b>MMI1010H Prices and Markets</b>	<p><b>Section(s):</b> LEC 0101 Thursday 09:00-12:00</p> <p><b>Enrolment per section:</b> 34 (est.)</p> <p><b>Number of positions:</b> 1 (est.)</p>	<p>Preferably a PhD student in Economics, Economic Analysis &amp; Policy, Marketing, or Strategic Management with research interest in applied microeconomic theory or a suitable qualified graduate student.</p>	<p>The teaching assistant is expected to be available online during class hours for all synchronous sessions. Duties will include:</p> <ol style="list-style-type: none"> <li>a. Creating the solution for assignment and marking assignments</li> <li>b. Meeting with students on an occasional basis to discuss assignments.</li> <li>c. Invigilating the final exam.</li> <li>d. Assisting in creation of the final exam and marking the exam.</li> <li>e. Maintaining class performance database on Quercus and offline.</li> <li>f. Consulting with students by email.</li> <li>g. Assisting the instructor in any course-related task.</li> </ol>
<b>MMI1020H Introduction to Big Data Analysis</b>	<p><b>Section(s):</b> LEC 0101 Tuesday 09:00-12:00</p> <p><b>Enrolment per section:</b> 34 (est.)</p> <p><b>Number of positions:</b> 1 (est.)</p>	<p>Preferably a PhD student in Economics, in Marketing, or in Strategic Management with a research interest in applied microeconomic theory or a suitable qualified graduate student.</p>	<ol style="list-style-type: none"> <li>a. Marking homework assignments, having done suitable preparation (careful reading of problem sets and creation of solution keys).</li> <li>b. Marking student groups' final papers (7 empirical papers)</li> <li>c. Assist in writing and marking of tests and final exam.</li> <li>d. Use Quercus.</li> <li>e. Consult with students by email.</li> </ol>

Course Number and Title	Class Time, Enrolment (est.), number of positions (est.)	Qualifications	Description of Duties
<b>MMI1030H Marketing Science</b>	Section(s): LEC 0101 Tuesday 14:00 – 17:00  Enrolment per section: 34 (est.)  Number of positions: 1 (est.)	Preferably a PhD student or a suitable qualified graduate student.	a. Being available online during class hours for synchronous sessions b. Marking assignments, having done suitable preparation (careful reading of cases). c. Meet with students on an occasional basis to discuss assignments. d. Invigilating the final exam. e. Assist in marking of tests and final exam. f. Use Quercus. g. Consult with students by email.
<b>MMI1040H Accounting</b>	Section(s): LEC 0101 Monday 09:00-12:00  Enrolment per section: 34 (est.)  Number of positions: 1 (est.)	Graduate student in Accounting with experience in grading tests and exams in accounting courses. PhD student in accounting preferred	a. Marking assignments. b. Meet with students on an occasional basis to discuss assignments. c. Invigilating the final exam. d. Assist in marking of tests and final exam.
<b>MMI1060H Finance</b>	Section(s): LEC 0101 Wednesday 10:00-12:00  Enrolment per section: 34 (est.)  Number of positions: 1 (est.)	Graduate student in Finance or Economics who has completed upper-level undergraduate courses and graduate level finance courses specifically in Corporate Finance. Must be comfortable running synchronous online tutorials and office hours.  Preferred Requirement: Professional accounting or finance designation, such as CPA or CFA.	a. Marking tests and exams using online tools (e.g. Canvas, Crowdmark). b. Meet with students virtually for tutorials, and on an occasional basis for office hours. c. Invigilating the midterm and final exam. d. Use Quercus (Canvas). e. Consult with students by email

Notes:

1. Department Standards and Policies are available in the Department office and the CUPE, Local 3902 office.
2. The positions posted above are tentative, pending final course determinations and enrolments.

This job is posted in accordance with the CUPE 3902, Unit 1 Collective Agreement.