Supplement to Course Syllabi

Department of Economics
University of Toronto Mississauga
August 9, 2022

Time Zone Information

All lecture times, tutorial times, exam times, deadlines, etc. are stated in local Toronto time. Please note that Toronto adheres to Eastern Daylight Time until November 6, 2022, 2:00 am, followed by Eastern Standard Time until Sunday, March 12, 2022, 2:00 am, followed again by Eastern Daylight Time.

Prerequisites and Exclusions

The prerequisites and exclusions for each course can be found in the Academic Calendar. Prerequisites are strictly checked and enforced and must be completed before taking a course. By taking a course you acknowledge that you will be removed from the course at any time if you do not meet all requirements set by the Department of Economics.

Student Conduct

It is your responsibility as a student at the University of Toronto to familiarize yourself with, and adhere to, the Code of Student Conduct, which is a University policy that sets out expectations for student behavior, and prescribes processes for dealing with prohibited behaviour.

The Student's Companion to the Student Code of Conduct is a set of frequently asked questions and the responses about the Code of Student Conduct. It aims to simplify and clarify Code usage for the University's community members.

Academic Integrity

Academic integrity is essential to the pursuit of learning and scholarship in a university, and to ensuring that a degree from the University of Toronto Mississauga is a strong signal of each student's individual academic achievement. As a result, UTM treats cases of cheating and plagiarism very seriously.

The University of Toronto's Code of Behaviour on Academic Matters outlines behaviours that constitute academic dishonesty and the process for addressing academic offences. Potential offences include, but are not limited to:

In papers and assignments:
- Using someone else's ideas or words without appropriate acknowledgement.
- Submitting your own work in more than one course without the permission of the instructor.
- Making up sources or facts.

- Obtaining or providing unauthorized assistance on any assignment.

On tests and exams:
- Using or possessing unauthorized aids.
- Looking at someone else's answers during an exam or test.
- Misrepresenting your identity.

In academic work:
- Falsifying institutional documents or grades.
- Falsifying or altering any documentation required, including (but not limited to) doctor's notes.

UTM wishes to remind students that they are expected to adhere to the Code of Behaviour on Academic Matters regardless of the course delivery method. UTM expects that students will maintain the same academic honesty and integrity both in a classroom setting and online. Potential academic offences related to digital contexts include, but are not limited to:
- Accessing unauthorized resources (search engines, chat rooms, Reddit, etc.) for assessments.
- Using technological aids (e.g. software) beyond what is listed as permitted in an assessment.
- Posting test, essay, or exam questions to message boards or social media.
- Creating, accessing, and sharing assessment questions and answers in virtual "course groups."
- Working collaboratively, in-person or online, with others on assessments that are expected to be completed individually.

All suspected cases of academic dishonesty will be investigated following procedures outlined in the Code of Behaviour on Academic Matters. If you have questions or concerns about what constitutes appropriate academic behaviour or appropriate research and citation methods, you are expected to seek out additional information on academic integrity from your instructor or from other institutional resources.

Further information on academic integrity is available at the website of UTM's Academic Integrity Unit. Information on plagiarism can be found at the University's writing website.

Online Learning

For online learning, you will need reliable and regular access to a laptop/desktop; a cell phone is not sufficient. You will also need reliable and regular access to high-speed internet. See the University's Recommended Technology Requirements for Remote / Online Learning for more details. Read also the UTM Library Learn Anywhere resource website.

Course Conflicts

Students are not to take classes where scheduled lectures, tutorials and/or laboratories conflict with scheduled lectures, tutorials and laboratories in other courses in which they have already enrolled. In order to succeed, students must fulfill the attendance requirements of each class as set by the professor on the course syllabus. When planning their schedules, students are expected not to enroll in two or more courses, tutorials or practicals that are held at the same time. Where a student has enrolled in courses with conflicting lectures, tutorials, and/or laboratories, they may not receive accommodations for conflicting tests or exams, assignments, lecture material, in-class participation, labs, etc.

Copyright Statement

Please be advised that the intellectual property rights in the material referred to on the course syllabus and posted on the course site may belong to the course instructor or other persons. You are not authorized to reproduce or distribute such material, in any form or medium, without the prior consent of the intellectual property owner. Violation of intellectual property rights may be a violation of the law and University of Toronto policies and may entail significant repercussions for the person found to have engaged in such act. If you have any questions regarding your right to use the material in a manner other than as set forth in the syllabus, please speak to your instructor.

If a student wishes to record, photograph, or otherwise reproduce lecture presentations, course notes or other materials provided by instructors, teaching assistants, or students of the course, their written consent must be obtained beforehand. Otherwise, all such reproduction is infringement of copyright and prohibited.

Accommodations for Religious Observances

As a student at the University of Toronto, you are part of a diverse community that welcomes and includes students, staff, and faculty from a wide range of backgrounds, cultural traditions, and spiritual beliefs. For my part, I will make every reasonable effort to avoid scheduling tests, examinations, or other compulsory activities on religious holy days not captured by statutory holidays. Further to University Policy, if you anticipate being absent from class or missing a major course activity (like a test, or in-class assignment) due to a religious observance, please let me know as early in the course as possible, and with sufficient notice (a minimum of three weeks is recommended), so that we can work together to make alternate arrangements.

For more information about the University of Toronto's Policy on Scheduling of Classes and Examinations and Other Accommodations for Religious Observances, please review the University's Religious Accommodation Overview.

Equity Statement

The University of Toronto is committed to equity, human rights and respect for diversity. All members of the learning environment in this course should strive to create an

atmosphere of mutual respect where all members of our community can express themselves, engage with each other, and respect one another's differences. U of T does not condone discrimination or harassment against any persons or communities. As a course instructor, I will neither condone nor tolerate behaviour that undermines the dignity or self-esteem of any individual in this course and wish to be alerted to any attempt to create an intimidating or hostile environment. It is our collective responsibility to create a space that is inclusive and welcomes discussion. Discrimination, harassment and hate speech will not be tolerated. If you have any questions, comments, or concerns you may contact the UTM Equity, Diversity & Inclusion Office at edio.utm@utoronto.ca.

Students' Rights

You, as a student at UTM, have the right to:

- obtain a course syllabus either through accessing a copy on Quercus, through the U of T Timetable Builder, or one can be provided by the instructor. The course syllabus must be available/provided at the beginning of a course;
- rely upon the information detailed within a course syllabus. An instructor may only change methods of evaluation, or their relative weight, by following the University Assessment and Grading Practices Policy provision Part B: 1.3.
- refuse to use University's plagiarism detection tool (you must be offered an alternative form of submission);
- have access to your instructor for consultation during a course, or follow up with the unit Chair or Director if the instructor is unavailable;
- ask the person who marked their term work for a re-evaluation if they feel it was not fairly graded. Students must make any inquiries about the mark on a graded piece of work within one month of the return date of the work. If the student is not satisfied with a re-evaluation, they may appeal to the instructor in charge of the course if the instructor did not mark the work. If the student's work is remarked, they must accept the resulting mark. They may only appeal a mark beyond the instructor if the term work was worth at least 20% of the course mark. See the UTM Academic Handbook for full details of the process;
- receive at least one significant mark (weighted at 15% for H courses, 25% for Y courses) by the last scheduled class prior to the academic drop deadline (the academic drop date), with one exception: for courses that run the entire Fall/Winter Session (Y5Y or H5Y courses), the deadline shall be the last regular class meeting of the first week of classes in January;
- submit handwritten essays, so long as they are neatly written;
- have no assignment worth 100% of the student's final grade;
- not have a term test or combination of term tests in an individual course be worth greater than 25% in the last two weeks of class;
- retain intellectual property rights to their term work;
- receive all their assignments, tests, and other term work once graded;
- view their final exams. To see a final exam, students must submit an online Exam Reproduction Request within 6 months of the date of the exam. There is a small non-refundable fee (please note that this process is overseen by the Office of the Registrar);

- privacy of their final grades; and
- arrange for representation from Downtown Legal Services (DLS), a representative from the UTM Students' Union (UTMSU), and/or other forms of support if they are charged with an academic offence.

Student Resources

The University of Toronto offers various academic and personal resources; a list is available at University of Toronto Resources. We highlight three resources below.

Accessibility

Students with diverse learning styles and needs are welcome in this course. In particular, if you have a disability/health consideration that may require accommodations, please feel free to approach me and/or Accessibility Services as soon as possible.

Accessibility staff (located in Room 2037, Davis Building) are available by appointment to assess specific needs, provide referrals and arrange appropriate accommodations. Please call 905-569-4699 or email access.utm@utoronto.ca. The sooner you let us know your needs the quicker we can assist you in achieving your learning goals in this course.

Robert Gillespie Academic Skills Centre

The Robert Gillespie Academic Skills Centre (RGASC) is located in Room 3251 on the third floor of the Maanjiwe nendamowinan Building. The RGASC offers individual consultations, workshops (many CCR-accredited), and a wide range of programs to help students identify and develop the academic skills they need for success in their studies. Visit the RGASC website to explore their online resources, book an online appointment, or learn about other programming such as Writing Retreats, the Program for Accessing Research Training (PART), Mathematics and Numeracy Support, and dedicated resources for English Language Learners.

UTM Library

The University of Toronto Libraries connect students with the world-class collections needed to successfully conduct research and complete assignments. At the UTM Library, located within the Hazel McCallion Academic Learning Centre, students will find dedicated support for their courses:
- Reference and Research Help via in-person drop-in and the Ask a Librarian virtual chat service
- Research guides developed by subject expert liaison librarians, plus individual consultations on request
- Workshops on navigating databases, finding relevant articles, using software, citing correctly, and more