



**VST410Y INTERNSHIP APPLICATION**  
**DEPARTMENT OF VISUAL STUDIES, UTM**  
**2024-2025**

**Important Dates**

Application period opens: **February 1, 2024.**

Application period closes: ~~April 1, 2024.~~ **DEADLINE EXTENDED TO MAY 1<sup>ST</sup> 2024.**

Enquires and completed applications are sent to instructor: Harriet Sonne de Torrens, [harriet.sonne@utoronto.ca](mailto:harriet.sonne@utoronto.ca) AND Undergraduate Counsellor, Stephanie Sullivan [s.sullivan@utoronto.ca](mailto:s.sullivan@utoronto.ca) .

**Course Description: VST410Y5 • Internship in Visual Studies (HUM, EXP) 2024-2025**

This internship course provides an opportunity for students to gain practical experience at an institution or business closely related to the arts and to visual studies. This is especially tailored for mature and self-disciplined students in their final year of study, who are ready to apply knowledge acquired in previous courses and are planning a career in the arts and cultural sector. Students registered in any DVS program are eligible to apply. Students work closely with the DVS internship coordinator to establish suitability. Regular updates and a final report and presentation will be required. The final grade for the course will be based on these, along with the assessment of the employer.

**PreRequisites:** Minimum of 5.5 credits in DVS program courses and 8.0 additional credits and minimum CGPA 2.5 and permission of internship coordinator.

**Internship Placements**

The course requires 200 placement hours, which equates to one day of placement work per week. **Placements can be remote, in-person, or hybrid dependent on Government and University policies.** Placement hours are to occur within regular business hours (Monday – Friday, 9am – 6pm). Successfully accepted student interns must plan their course timetable to allow for 8-10 hours of placement work per week throughout the academic year.

**Application Instructions**

Submit the following documents:

1. Application Form
2. ROSI Marks (print screen from Acorn Academic History; no need to pay official transcript)
3. Resume (consider having the Career Centre review your resume)
4. Submit items 1-3 via email by the application deadline of April 1, 2024 at 5:00 pm to Enquires and completed applications are sent to instructor: Harriet Sonne de Torrens, [harriet.sonne@utoronto.ca](mailto:harriet.sonne@utoronto.ca) **AND** Undergraduate Counsellor, Stephanie Sullivan [s.sullivan@utoronto.ca](mailto:s.sullivan@utoronto.ca).

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Student #: \_\_\_\_\_

UofT E-Mail: \_\_\_\_\_

Personal E-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Specialist/Major Program(s):**

\_\_\_\_\_

**DVS Course List courses in progress and put TBD for marks/grades if pending)**

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\_\_\_\_\_

\_\_\_\_\_

**Career Interests:**

1. Primary Career Choice:
2. Secondary Career Choice:

**Possible Organizations**

If you know of a particular organization where you would like to gain experience, please list them here:

\_\_\_\_\_

\_\_\_\_\_

Prospective interns will be asked to attend an interview with their placement site supervisors during the summer months (July – August). Are you planning on travelling outside of the GTA during this period?

**Yes No**

**Please indicate anticipated dates of travel:**

\_\_\_\_\_

**Part II – Rankings**

The following questions provide information to help us obtain appropriate placements. Please CLASSIFY your level of preference for each of these activity descriptors as **High (H)**, **Medium (M)**, or **Low (L)**. Make a choice for every Activity, Subject, Work Environment, and Location. If there is an activity that you would likely refuse if such a position was offered to you, mark this item “X”. If you are interested in an area not listed, add to the bottom under Other.

**Preferred Activities and Industry Experiences**

- Animation
- Archives
- Artists’ galleries and community centres
- Advertising (design work, branding, etc.)
- Community Centres
- Design work
- Entrepreneurships and Startups
- Film Industry and Production
- Fine Art Auction House
- Forensic artwork
- Contemporary art galleries
- Graphic Design

Historical Collections and museums  
Marketing  
Multi-Media Arts  
Photography  
Publishing Industry – graphic design and layout  
Publishing Industry – writing  
Social Media  
Teaching / Training  
Television  
Videographer  
University art gallery  
Webpage designs  
Writing  
Other areas (pls specify):

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**Elaborate on your preferred experiential areas:**

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**Work Environments. What is your preference?**

Hybrid  
In-person  
Online

**Preferred Location for in-person Placements:**

Brampton  
Burlington/ Oakville/ Hamilton / Mississauga  
Toronto (downtown) Toronto (Downsview) Toronto (Scarborough)

Do you have access to a vehicle? Yes No

**Part III – Personal Statement**

For your top 3 choices under Activities above, explain for each in turn why these items attract you more than the others. And what specific experience are you seeking? Consider not only your strengths, but areas and Activities in which **you would like to learn more about** and improve your skills. Explain how you view them in relation to your planned steps after graduation – for the workplace or for future graduate studies.

For your lowest three rated Activities (including “X” ratings) briefly explain your low interest. **Max. 250 words.**