



If you receive an email regarding a job offer/opportunity with the UTM Career Centre or any other unsolicited offer,

Please DO NOT respond to the sender, click on links or disclose personal information.

Report the message and/or details to UofT's Phishing Response team, report.phishing@utoronto.ca, and seek assistance by emailing security.response@utoronto.ca

If you have shared personal information:

- Change passwords and other security questions as soon as possible (this could include your UTORid password, banking passwords, government website passwords, etc.)
- Contact your bank or credit card company as soon as possible if you encounter any fraudulent activity on your account
- Report the incident to Campus Safety at 905-828-5200 or police.utm@utoronto.ca
- Report the incident to the Canadian Ant-Fraud Centre: <http://www.antifraudcentre-centreantifraude.ca/reportincident-signalerincident/index-eng.htm>

For more information, please read this [message](#) from the Director of the UTM Career Centre as well as check out our social media campaign about job scams.

RECENT JOB FRAUD SAMPLE

✓ VERIFY IDENTITIES

Check whether the company has a website and an office location. Practice due diligence when looking for/applying to jobs or replying to emails giving you information regarding a position/role.

✓ PROTECT YOUR INFORMATION

Before accepting a job offer, do not provide your financial information, Social Insurance Number, student ID card, driver's license, or passport.

✓ REPORT FRAUDS

If in doubt, always contact the Career Centre at 905 828 5451, careers.utm@utoronto.ca or in person at the Student Services Hub.





FRAUD ON JOB BOARDS:

Things you need to know!

The Career Services team check job postings that appear on CLNx to confirm the legitimacy of email addresses and websites provided by employers. In some instances, we may not be able to identify potentially fraudulent jobs or misleading employers. As a regular precaution, we advise students and graduates to protect themselves from fraudulent jobs and misleading employers by exercising caution when responding to job postings, accepting employment opportunities, or communicating with potential employers.

BE CAREFUL WHO YOU SHARE YOUR PRIVATE INFORMATION WITH AND UNDER WHAT CIRCUMSTANCES YOU DISCLOSE IT.

Do not provide potential employers with your banking details, credit card number, Social Insurance Number, date of birth, home address, picture, driver's license number, and other personal information during the initial application process. Ask employers for the reasons why they need your information.

RESEARCH THE ORGANIZATION AND VERIFYING THE EMPLOYMENT TERMS AND CONDITIONS WITH THE EMPLOYER BEFORE APPLYING TO OR ACCEPTING OPPORTUNITIES.

Know your rights and obligations as an employee. Learn about [Ontario Employment Standards](#) and the [Canadian Human Rights Act](#). For unpaid Internships, learn about the [Ministry of Labour standards for unpaid internships](#).

BECOME SECURITY SAVVY.

Learn best practices for keeping your devices and online information secure by [reporting phishing emails](#) and reviewing the University of Toronto's [information security awareness and education initiative](#).