

Step #3: Preparing for Direct Entry into the Workforce (Year 4)

As a student making final preparations for direct entry into the workforce, I need to...

- Develop an action plan for my work search
- Use contacts and research to identify opportunities

I can start to achieve these goals with the UTM Career Centre by...

- Checking out the "Find Employment" section of the Career Centre website, which includes:
 - Job postings for students interested in finding summer, part-time, volunteer, work study, graduating and full-time opportunities
 - Information on effective job search strategies, networking, and internships
 - Resume and cover letter information as well as tools to prepare for the job interview
- Identifying the specific type of work/industry I am interested in by attending relevant workshops, information sessions and networking events. I can sign up for these events on the UTM Career Centre online Events Calendar
- Developing a targeted resume and cover letter by attending a UTM Career Centre Resume and Cover Letter workshop, visiting our Online Resume and Cover Letter Tool Kit and then booking a Resume Critique online
- Attending a Now That I'm Graduating, What's Next? orientation session to gain access to Graduating Student Employment Services (GSES) and Recent Graduate Employment Service (RGES) job postings in my final semester
- Getting in contact with previous employers or other professional contacts with the UTM Alumni Binder, Career Connections to network with UTM alumni in your field and build a networking circle
- Making an appointment with a Career Counsellor for individual help with this process, a mock job interview, or to develop an individual action plan