



INFORMATION FOR  
**FACULTY  
& STAFF**

**NETWORKING EVENTS**  
**CAREER COUNSELLING**  
EMPLOYER INFO SESSIONS JOB POSTINGS  
PRACTICE INTERVIEWS RESUME CRITIQUES  
**EMPLOYMENT ADVISING**  
**JOB SHADOWING**  
**FAIRS** ONE TO ONE  
APPOINTMENTS  
**WORKSHOPS**  
ALUMNI PANEL DISCUSSIONS



# ABOUT US

At the UTM Career Centre, we are dedicated to helping students and recent graduates (for up to two years after graduation) develop life-long career management skills and make informed career and job search decisions.

Our staff are career management professionals and trained student staff. We offer a wide variety of programs and services to help our students reach their career goals.

# OUR APPROACH

Our services are designed to allow students to choose where they want to begin. Options include on-site or online resources, one-to-one appointments or attending a workshop or event. The Career Centre staff can often be found at various locations around campus where we offer career and job search help “on the spot”.

We partner with student groups, faculty, staff, alumni and employers to offer tailored activities for UTM students. We develop and nurture relationships with the Mississauga, Peel Region and Greater Toronto communities to attract employers to post jobs on the Career Learning Network (CLN).

# SERVICES

## Explore Careers

- One-to-one career counselling
- Networking events and career panels
- Career exploration programs
- Extensive resources and peer assistance

## Get Experience

- Job, volunteer and further education fairs
- Workshops for employment and careers

## Further Education

- Mock interviews
- Personal statement and curriculum vitae reviews
- Professional school workshops

## Find Employment

- One-to-one employment advising
- Resume and cover letter critiques
- Mock interviews for jobs
- On- and off-campus job postings through the CLN

# PARTNER WITH US

- Together we can tailor workshops and events to suit your course or discipline
- Link your website to our “Careers By Major”
- Invite students to visit the Career Centre

**UTM**  
CAREER CENTRE



**PHONE**

(905) 828-5451

**WEBSITE**

[utm.utoronto.ca/careers](http://utm.utoronto.ca/careers)

**CAREER LEARNING NETWORK**

[cln.utoronto.ca](http://cln.utoronto.ca)

**LOCATION / HOURS**

Davis Building, DV3094

Monday - Friday, 10 a.m. - 4 p.m.

(closed 12 - 1 p.m. Fridays Sept. - Apr.  
and daily May - Aug.)