

**SESSIONAL INSTRUCTIONAL ASSISTANT POSITIONS, EMERGENCY POSTINGS (CUPE 3902, Unit 3) – Fall 2024**

**Department of Biology, University of Toronto Mississauga**

**Posted on: Sept 27, 2024**

**Applications due: Oct 1, 2024**

Course # and Title	Est. Crs Enrol.	Est. # of Positions	Position (hours)	Date of Appointments	Qualifications	Duties
BIO360H5F – Biometrics I	99	1	35	Sept 1, 2024 – Dec 31, 2024	Min. required is a 4-year degree in Biology with appropriate background for the course to be demonstrated.	Typical duties <u>may</u> include but are not limited to: - preparing tests/labs/exams - attending meetings with supervisor - setting up laboratory materials - demonstrating in lab/seminar - demonstrating equipment - consulting with students - marking quizzes/ tests/oral presentations - marking exams - invigilating
BIO259H5F – Intro to Biological Data Analysis	140	1	60	Sept 1, 2024 – Dec 31, 2024	Qualifications include ability, academic qualifications, suitability for the position and appropriate background in the subject/specialty within the Department of Biology will be taken into consideration.	

To apply, please fill in the Sessional Instructional Assistant Application form (fillable PDF, found here: <https://www.utm.utoronto.ca/biology/job-postings>) and submit it along with a cover letter and a CV or resume via email to Victoria Senatore (victoria.senatore@utoronto.ca). Deadline to submit your application is Oct 1, 2024.

**Late applications will not be accepted. Only complete applications emailed by the application deadline will be accepted and considered.**

- The positions posted above are tentative, pending final course determinations and enrolments. **These positions are open to non-registered UofT students**, covering persons employed for a period of less than one year, who are not undergraduate or graduate students, or post-doctoral fellows, in the University of Toronto.
- Rate of pay: In accordance with the current CUPE Collective Agreement CUPE3902, Unit 3, effective September 1, 2023, the rate of pay for a sessional instructional assistant is \$52.26 per hour. Should rates stipulated in the Collective Agreement vary from rates stated in this posting, the rates stated in the Collective Agreement shall prevail.
- Visit the Biology website ([www.utm.utoronto.ca/biology](http://www.utm.utoronto.ca/biology)) for more information on these courses.
- Visit the Registrar’s Office On-Line Timetable website for details on days, times, and locations of courses - <https://registrar.utm.utoronto.ca/student/timetable/>
- A copy of the department’s Hiring Policy is available in the department office, and in the CUPE, Local 3902 office. This job is posted in accordance with the CUPE 3902 Unit 3 Collective Agreement.