# 5 TIPS

To help you avoid committing an academic offence during your exams

1



#### Listen and follow all instructions.

Cell phones/Smart devices are unauthorized aids.

2



All electronic devices, including but not limited to: cell phones, Smart devices (watches, tablets, etc.), laptops, calculators, etc. must be turned OFF, placed in the clear bag provided, and placed UNDER your chair for the duration of the exam.

3



### Keep your eyes and thoughts to yourself.

You may only be looking around to clear your head or mumbling to yourself, but invigilators don't know that.

4



## "Stop writing" means stop writing.

When the exam is over, put your pen/pencil down. If you keep writing, you are committing an academic offence and a reduction in marks may occur.

5



#### Finished Your Exam?

Please do not remain outside the exam room as you may inadvertently be disrupting your peers who are still writing.