



UNIVERSITY OF
TORONTO
MISSISSAUGA

Memorandum of Understanding between Sheridan Institute of Technology and Advanced Learning And the Governing Council of the University of Toronto as Represented by the University of Toronto Mississauga

Introduction

This memorandum of understanding will serve to establish the principles, guidelines, and procedures governing the application, admission and assessment of transfer credit of qualified students to an Honours Bachelor of Arts (HBA) degree program at the University of Toronto Mississauga (hereafter referred to as UTM) following the completion of a two-year General Arts and Science (GAS) Diploma (University Profile) at Sheridan Institute of Technology and Advanced Learning (hereafter referred to as Sheridan Institute).

Objectives

The objectives of this understanding between UTM and Sheridan Institute include, but are not limited to:

- the establishment of a seamless admission/transfer process between the two institutions which provides qualified students from Sheridan Institute with a clearly defined option for continuing their education in an Honours Bachelor of Arts (HBA) program at the University of Toronto Mississauga;
- providing detail to outline the process for gaining admission into an Honours Bachelor of Arts program at the UTM;
- specifying the number of transfer credits earned based on specific courses completed in the GAS Diploma (University Profile) at Sheridan Institute; and
- ensuring and facilitating ongoing academic coordination and collaboration to maintain this agreement.

Terms of the Agreement

1. Admission to the Sheridan Institute GAS Diploma (University Profile) will continue to be in accordance with the existing Sheridan Institute admission criteria and procedures.

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2. Admission to the HBA program at the University of Toronto Mississauga will require students to complete the GAS Diploma (University Profile) at Sheridan Institute and achieve a minimum CPGPA¹ of 3.0. If admitted, they will be degree level students at UTM in all respects.
3. Prospective transfer candidates enrolled in the second year of the GAS Diploma (University Profile) should indicate their interest in being considered for admission to UTM through this transfer understanding by completing the 105 application form on the Ontario Universities' Application Centre (OUAC) website.
4. Only students who complete the GAS Diploma (University Profile), and who meet the terms of the articulation agreement herein, will be eligible for the benefits of this understanding. Other applicants to UTM with prior education at Sheridan Institute will be considered for admission and transfer credit under UTM policies.
5. Transfer credit will be awarded as follows:
 - Qualified students will earn up to a maximum of 5.0 transfer credits at the 100 level based on the academic work completed in the GAS Diploma (University Profile) at Sheridan Institute;
 - Transfer credit will be awarded to students admitted to UTM from Sheridan Institute based on the chart of equivalencies which are detailed in Appendix A;
 - Students must have achieved an alpha grade of at least a C -, or 60%, in a Sheridan Institute course in order for it to be considered for transfer credit;
 - Each Sheridan Institute course listed in Appendix A may only be used once toward transfer credits;
 - All transfer credit assessments will be completed prior to the start of the student's full-time studies at UTM; and
 - The equivalencies listed in Appendix A are subject to review during the life of this agreement and will be updated annually.
6. After completing the first two semesters of GAS Diploma (University Profile) at Sheridan Institute, excellent students (3.5+ CGPA) will be identified by Sheridan Institute as suitable for consideration as Visiting Students for the summer session at UTM. Such students may choose to complete up to 1.0 designated course credits during the summer at UTM. These students will be required to complete a visiting transfer student application, available online at the UTM Office of the Registrar (www.utm.utoronto.ca/sheridantransfer). Each year a list of recommended courses will be identified prior to the start of summer session. Students who transfer to UTM will retain courses completed as visiting students on their academic record at UTM.

¹ Cumulative Program Grade Point Average, this would exclude courses taken in other programs previously at Sheridan.

Students enrolled as visiting students at UTM will be responsible for UTM tuition and ancillary fees and will have access to all campus facilities and services, including the Recreation, Athletics and Wellness Centre, the Hazel McCallion Academic Learning Centre, the AccessAbility Resource Centre and the Career Centre.

7. Both Sheridan Institute and UTM agree to engage in discussions annually to review Appendix A, attached, and to consider the potential for increasing the number, and particulars, of transfer credits under this transfer agreement. The goal is to work towards facilitating the transition from the GAS Diploma (University Profile) to university studies and the successful completing of a University of Toronto Honours Bachelor of Arts degree.
8. A joint UTM – Sheridan Institute Monitoring Committee will oversee the implementation of this transfer program and resolve any issues that may arise. This may include revisiting overall admission requirements and/or the assessed transfer credit equivalencies (Appendix A) in the event of curricular changes at either institution. This Monitoring Committee will consist of:
 - The UTM Registrar (or representative);
 - The UTM Dean and VP Academic (or representative);
 - The Sheridan Institute Registrar (or representative);
 - The Sheridan Institute Dean, Faculty of Humanities and Social Sciences (or representative)
9. Either institution may terminate this agreement with 12 months written notice. Students enrolled in the GAS Diploma (University Profile) at the time of any change or notice of termination of this understanding will not be disadvantaged but rather will be given the opportunity to complete their studies based on the terms of the memorandum of understanding in effect at the time of their enrolment.
10. This understanding includes a commitment to the exchange of information and aggregate (non-identifying) statistics between the two institutions for the purposes of monitoring student progress and to facilitate annual review of the jointly sponsored and facilitated transfer agreement.

Period of the Understanding

This agreement is effective from _____ until _____.

Signatures to the Memorandum of Understanding

For Sheridan Institute of Technology & Advanced Learning

Mary Preece
Provost and Vice-President, Academic

Has Malik
Dean, Faculty of Humanities and Social Sciences

Janet Shuh
Associate Dean, Faculty of Humanities and Social
Sciences

Linda Dalton
Registrar

Date

March 14, 2013

For University of Toronto Mississauga

Cheryl Regehr
Vice Provost, Academic Programmes
University of Toronto

Amy Mullin
Vice-Principal Academic and Dean
University of Toronto Mississauga

Kelly Hannah-Moffat
Assistant Dean, Undergraduate
University of Toronto Mississauga

Diane Crocker
Registrar and Director of Enrolment Management
University of Toronto Mississauga

Appendix A

<i>Sheridan Institute courses (courses which are mandatory for the Diploma are in bold)</i>	<i>University of Toronto Mississauga courses</i>
ENGLISH	
ENGL10102GD – Principles of Academic Writing ENGL17889GD – Composition and Rhetoric	ENG100H5
LITT20102GD – Modern Literature and Contemporary Issues Plus two other from the following list of elective courses on narrative HUMN21518GD – Mythology in Literature, Art and Film LITT20065GD – Troy in Literature and Film LITT10123GD – Censorship and Literature: Critical approaches LITT14333GD—Introduction to Popular Literature LITT14895GD —Intro to the Short Story LITT23344GD —Studies of Character & Culture LITT29989GD —Science Fiction & Futuristic Narratives HUMN10123GD—Illustrations of the Romantic Period LITT16206GD—Women’s Writing: 1900-1965 LITT27733GD —Life Writing: Personal Narrative and the Construction of Self LITT19599GD—World Literature LITT20004GD—Gothic in Western Imagination HUMN 10025GD—Canadian Studies: Critical Approaches to the Canadian “North” HUMN27198 – Studies of Character & Culture HUMN10123GD – Illustrations of the Romantic Period _[MS1]	ENG110Y5 or ENG140Y5
SOCIOLOGY	
SOCI17221GD – Principles of Sociology SOCI20839GD – Diversity in Canadian Society _[MS2]	SOC100H5
OR	

SOCI17221GD – Principles of Sociology SOCI20839GD – Diversity in Canadian Society _[MS3] Plus one other sociology course	SOC100H5 & SOC1**H5 _[MS4]
PHILOSOPHY	
PHIL13278GD – Modes of Reasoning PHIL 16121GD- Philosophy: An Introduction Plus one other PHIL from the elective courses	PHL105Y5
OR	
PHIL13278GD – Modes of Reasoning PHIL 16121GD- Philosophy: An Introduction	PHL145H5 _[MS5]
OR	
PHIL 16121GD- Philosophy: An Introduction Plus one of the following courses: PHIL1444GD – Practical Ethics PHIL23130GD – Moral Philosophy	PHL274H5
POLITICAL SCIENCES	
Any three of the following courses: POLI23033GD – Social Movements and Protest POLI 14681GD – Canadian Politics POLI15817GD – International Politics Introduction SOCI 20009GD – Social Policy in Canada POLI35589GD – Propaganda: Words of Mass Deception	POL1**Y5 <i>Fulfills first year pre-requisite for second year Political Science courses</i> _[MS6]
HISTORICAL STUDIES	
HUMN18823 – Humanities and Western Civilization Plus any two other HIST*****GD course	HIS101H5 & HIS1**H5 _[MS7] <i>Please Note: in order to receive HIS101H5, students must successfully pass ENGL10102GD or ENGL17889GD with a 60% or higher. HIS1**Y5 will be awarded if this condition is not met.</i>
OR	
HUMN18823 – Humanities and Western Civilization Plus one other HIST*****GD course	HIS101H5 <i>Please Note: in order to receive HIS101H5, students must successfully pass ENGL10102GD or ENGL17889GD with a 60% or higher. HIS1**H5 will be awarded if this condition is not met.</i>

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