



Memorandum of Understanding between George Brown College of Applied Arts and Technology And the Governing Council of the University of Toronto as Represented by the University of Toronto Mississauga

Introduction and Definitions

This memorandum of understanding will serve to establish the principles, guidelines, and procedures governing the application, admission and assessment of transfer credit of academically qualified students into an Honours Bachelor of Arts degree program (hereafter referred to as HBA) at the University of Toronto Mississauga (hereafter referred to as UTM) following the completion of the two-year General Arts and Science diploma (hereafter referred to as GAS) at George Brown College of Applied Arts and Technology (hereafter referred to as George Brown College). Only George Brown College students enrolled in the GAS (hereafter referred to as “students”) are eligible for consideration under this agreement. Academically qualified students, as determined by the terms outlined in this agreement, will be identified by a George Brown College GAS team of faculty and administrative staff (hereafter referred to as the George Brown Promotions Committee).

Objectives

The objectives of this understanding between UTM and George Brown College include, but are not limited to:

- establishing a seamless admission/transfer process between the two institutions which provides academically qualified students from George Brown College with a clearly defined option for continuing their education in an HBA at UTM;
- outlining the process for gaining admission into the HBA at UTM;
- outlining the number of transfer credits earned based on specific studies completed in the GAS at George Brown College; and,
- ensuring and facilitating the ongoing academic coordination and collaboration of this agreement.

Terms of the Agreement

1. Admission to the George Brown GAS will be in accordance with the existing George Brown College admission criteria and procedures.

2. Only students who complete the George Brown GAS and who have the recommendation of the George Brown Promotions Committee will be eligible for the benefits of this understanding. Other applicants to UTM with prior education at George Brown College will be considered for admission and transfer credit under the usual UTM policies for transfer.
3. After completing the first two semesters of the George Brown GAS, excellent (CGPA of at least 3.5 or 79%) students will be identified by the George Brown Promotions Committee, and, with the permission of the student, reported to UTM Office of the Registrar as eligible to attend as visiting students in a designated summer session course should they chose to do so. In such cases, students will complete a General Arts and Science Summer Visiting Student Application, available online at the UTM Office of the Registrar website. Summer session course options available to GAS students will be posted at that website prior to the start of each summer session. After transferring to UTM, all courses completed by visiting students under this agreement will be retained as part of their academic record at UTM.
4. Excellent students (CGPA of at least 3.5 or 79%), who are enrolled in the final semester of the George Brown GAS, will be identified by the George Brown Promotions Committee, with the permission of the student, and reported to UTM Office of the Registrar as eligible for consideration for admission to begin their degree level studies early, in the summer session at UTM. Such students will be given priority consideration for early admission and, provided all final grades are received before Summer Session begins, will be permitted to begin degree level studies in First Semester of Summer should they choose to do so.
5. Prospective transfer candidates enrolled in the second year of the George Brown GAS should indicate their interest in being considered for admission to UTM through this transfer understanding by completing the 105 application form on the Ontario Universities' Application Centre (OUAC) website and completing the UTM Transfer Student Application (online through the UTM Office of the Registrar website) no later than March 1st of any particular year.
6. Students in the George Brown GAS will be considered for admission to an HBA at UTM, once they have applied through the Ontario Universities Application Centre (OUAC), based on their full academic record. If admitted, they will be eligible for degree level studies at UTM in all respects.
7. Admission to an HBA at UTM will require students to complete the George Brown GAS and achieve a minimum CGPA of 3.0 or 73%. This requirement will be reviewed annually in accordance with UTM admission requirements for HBA programs.
8. UTM will award transfer credit to students upon their admission to an HBA at UTM as follows:
 - Academically qualified students may earn up to a maximum of 5.0 transfer credits at the 100 level based on the academic work completed in the George Brown GAS.
 - Twenty (20.0) credits are required to complete the HBA at UTM.

- Transfer credit will be awarded based on the chart of equivalencies provided in Appendix A.
 - Students must have achieved a mark of at least C - or 60% in any George Brown College course in order for it to be considered for transfer credit.
 - Each George Brown GAS course listed in Appendix A can only be used once toward transfer credit.
 - The equivalencies listed in Appendix A are subject to review during the life of this agreement.
9. Both George Brown College and UTM agree to regularly engage in discussions to review the potential for increasing the number and particulars of transfer credits in this Memorandum of Understanding. The goal is to work towards facilitating the transition from the GAS to university level studies and the successful completion of a University of Toronto Honours Bachelor of Arts degree.
10. A joint UTM – George Brown College Monitoring Committee will oversee the implementation of this transfer program and resolve any issues that may arise. This may include revisiting the assessed transfer credit equivalencies in the event of curricular changes at either institution. This Monitoring Committee will consist of the following representatives:
- UTM Registrar (or representative);
 - UTM Dean and VP Academic (or representative);
 - George Brown College Registrar (or representative);
 - George Brown College Dean, Interdisciplinary Studies (or representative).
11. This understanding includes a commitment to the exchange of information between the two institutions, with the informed consent of participating students, for the sole purposes of monitoring student progress and to facilitate periodic review of the jointly sponsored, facilitated transfer agreement.
12. Students enrolled in the George Brown GAS during the academic year in which notice of any material change or notice of termination of this understanding is given will have access to the admission/transfer process specified in the original terms of this agreement.
13. Parties to this agreement must provide notice in writing to the joint UTM- George Brown College Monitoring Committee at least six months prior to the proposed date of implementation of any material change to this agreement.
14. This agreement will remain in place for a five-year period, from September 2, 2015 to August 31, 2020. The parties agree to revisit the terms of this agreement on an annual basis in order to assess whether it is attaining its stated objectives, and whether the agreement should be renewed. The parties also retain the right to give to the joint UTM- George Brown College Monitoring Committee, at any point during the term of this agreement, six months' notice in writing of the proposed termination of this agreement.

15. The use of logos, trademarks, crests, coats-of-arms, etc. of each institution by the other institution on promotional material will be done only with prior notice and reasonable opportunity for input and any edition. Each institution reserves the right of refusal of any such use if agreement of use is not reached.

Signatures to the Memorandum of Understanding

For George Brown College of Applied Arts and Technology

Name
Title, Department

Name
Title, Department

For the University of Toronto

Professor Amy Mullin
Vice-Principal, Academic and Dean, University of Toronto Mississauga



Professor Sioban Nelson
Vice-Provost Academic Programs, University of Toronto

Date

Appendix A

George Brown College to UTM Equivalencies Chart

George Brown College Courses (Bolded courses are mandatory for the Diploma)	UTM Equivalency
ENGLISH	
COMM 1007 - College English HUMN 1034 - Introduction to Canadian Literature HUMN 1033 - Critical Approaches to Literature	ENG140Y5
SOCIOLOGY	
SSCI 1013 - Introduction to Sociology I SSCI 1014 - Introduction to Sociology II	SOC100H5
PHILOSOPHY	
Any three from: HUMN 1111 - Critical Thinking: A Reasoning Experience HUMN 1114 - Rhyme and Reasoning HUMN1029 - Introduction to Philosophy I HUMN1030 - Introduction to Philosophy II	PHL105Y5
GEOGRAPHY	
GSSC 1055 - Fundamental Themes in Geography GSCI 1024 - Environmental Science	GGR1**H5
HISTORY	
HUMN 1032 - Foundations of Canadian Culture HUMN 1031 - Canadian Studies SSCI 1106 - Introduction to Research	HIS101H5 & HUM1**H5 (Students are required to have COMM1007 in order to receive this equivalency)
MATH and SCIENCE	
MATH 1034 - Mathematics for General Arts & Science One Math Elective One Science Elective	SCI1**Y5
MEDIA STUDIES	
HUMN 1035 - Introduction to Media Studies One Liberal Studies Elective	CCT1**H5

Notes:

- Courses may only be counted once;
- Course equivalencies are continually updated and are subject to change.

Last Updated December 2016