Hello and welcome to the accessibility's web module on Sonocent. For your convenience, there is closed captioning provided on this video. In addition, please find this transcript for the video below on this web page. Please note if you wish to use Sonocent for recording lectures, please consult with your Accessibility Advisor and your professors for authorization before use. This is the Sonocent application. You can download this on your laptop and mobile device. When you open the application, it takes you straight to the home screen. You can press control N on your keyboard to open a new project or you can click “Blank Project” under the Home tab in the New Project section in the middle of the page. This is what I new project in Sonocent looks like and I will go through what each section means. You can import slides as a PowerPoint or PDF by clicking “Import” located at the ribbon on the top centre. It will open a menu box, then click “Import Slides”. Each slide creates its own section. You can also type while Sonocent records. While recording a lecture the typing sound from the keyboard will be recorded, so please keep this in mind. When you want to get started and begin recording your lecture, you can click “Record” at the top left corner or press control R on your keyboard. While you record your lecture Sonocent will record any audio that is around. While Sonocent records the audio, under the “Audio Section” on the right hand side, we can change the audio colours while you are recording live. This is a great way to organize your audio based off what your professor is saying. For example, if your professor says something that is important, I would press the number one key on my keyboard or click the colour directly with my mouse on the right hand side under the audio colours. On your keyboard numbers one through five, will highlight the audio colours. And number six through nine will highlight the section. You can always click the colours with your mouse on the right hand side to change the audio or section colours. After you finish recording your lecture, you can go back and change the audio and section colours. While recording the lecture, press the enter key on your keyboard to move on to the next section in the audio. For example, as the professor continues to teach and they move on to the next slide, you can press the enter key on your keyboard to move along with the professor slides. This works seamlessly matching the audio with the information on each slide. You can stop recording at anytime by clicking the stop button at the left hand corner or press control R on your keyboard. After your lecture is finished you can listen to the lecture recording by clicking the green play button at the top left of the ribbon. Or press the control space key on your keyboard. As you listen to your recording now is a good time to delete the blank pauses using the keyboard's backspace or delete keys. When listening back to the audio, the “audio cleanup” tab to the right of the green play button, is very useful. To adjust your recording you can click the “Audio Cleanup” menu, then click “Noise Cancellation”. This will reduce the background noise and make the speaker's voice sound clear. If you plan on typing while recording your lectures you can click, under the “Audio Cleanup” menu, “Click Reduction”. Which will reduce the clicking noises from your keyboard and trackpad or mouse. At the top right hand corner you can name your document with a Title, Topic and Speaker. You can also adjust the date and time, then click the check mark one done. Once you have gone through your recorded audio you can click the green notebook icon at the top left hand corner and click save. Or you can press control S on your keyboard. This will save your recorded notes as a document on your laptop. Sonocent is an amazing tool that allows students to record their lectures and have organized notes. Should you have any questions or concerns about Sonocent, please contact the main Accessibility office at nine zero five five six nine four six nine nine or at access dot utm at utoronto dot ca. Thank you for reviewing the online Sonocent module for Accessibility Services at the University of Toronto Mississauga.